International Records Management Trust

Fostering Trust and Transparency in Governance: Investigating and Addressing the Requirements for Building Integrity in Public Sector Information System in the ICT Environment

Monthly Briefing Note
September 2006

Steering Committee

A steering committee has been formed to monitor the overall methodology and the outputs at each stage of the project against work plans and ultimately to advise on the development and dissemination of the deliverables. Key developments for the month included:

- a suggestion that the first Steering Committee meeting should be held during the week commencing 18 December 2006 by video conference.

 Upcoming work includes:

- issuing formal letters shortly confirming committee membership and terms of reference along with an invitation to the Steering Committee meeting.

- exploring the availability for the meeting with committee members.

Case Studies

The original plan for the project involves conducting case studies on six sites in Africa and two in Asia, although the number of sites to be covered is under review. Key developments included:

- confirmation of the Tanzania case study visit for 9 to 27 October

- distribution of the draft Lesotho report shortly to DFID and stakeholders for comment.

Upcoming work includes:

- continuing to follow up with officials in Zambia regarding any new appointments that we should be aware of post-election and possible January dates for a case study visit

- exploring with DFID the possibility of a return case study visit to Ghana in early December.

Guide Materials and Training Modules

The project will produce four main deliverables including a route map to provide a sequence strategy for moving from manual to electronic information systems, good guidance materials, four training modules and a database of case studies. Key developments included:

- further discussion took place on ways forward in the development of the products, given the strong interest in the project deliverables during the preliminary research in the first two case studies

- revision of the research Toolkit by the Project Director and Project Manager in light of case study experience in Lesotho and Ghana as well as comments from stakeholders.

Upcoming work includes:

- an internal discussion paper will be drafted to include plans for project deliverables.