



Fostering Trust and Transparency in Governance: Investigating and Addressing the Requirements for Building Integrity in Public Sector Information System in the ICT Environment

Monthly Briefing Note

February and March 2006

Project Management

- Project management procedures and systems were set up. The project implementation document, communications plan and contacts list were developed along with a full set of project management tools to track implementation and set-up tasks, activities and milestones planning and logistics with allocation of responsibilities for implementation, stakeholder communications and risks/issues.
- The Project Director, Manager and Research Coordinator met weekly to plan and review progress; the Project Team liaised weekly with the Research Team members.

Project commencement

The project officially commenced on 1 February. Key activities included:

- The Project Director liaised with DFID officials regarding project start-up, Steering Committee composition and the project schedule.
- The Project Manager and Research Co-ordinator met with Stephen Sharples, Senior Financial Management Adviser for Africa, DFID and project Steering Committee Chair to outline initial progress and next steps.

Steering Committee

A steering committee will be appointed to monitor the overall methodology and the outputs at each stage of the project against work plans and to advise on the development and dissemination of the deliverables. Key activities included:

- Stephen Sharples agreed to act as Chair of the Steering Committee.
- The Project Team discussed the composition of the Steering Committee to be approved by the Chair.

Stakeholders

There are two partner stakeholder organisations: the Eastern and Southern African Association of Accountant Generals (ESAAG) and the Eastern and Southern African Branch of the International Council on Archives (ESARBICA). Key activities included:

- Planning the stakeholders meeting to be held in Nairobi, Kenya.
- Contacting the ESAAG CEO and the ESARBICA President, who agreed to brief their members on the project and to obtain project endorsement.

Upcoming work includes:

- Continue to liaise with partner organisations about planning for the stakeholder meeting and liaison with key stakeholders.

Toolkit

In order to facilitate the research programme, a toolkit is being developed to ensure that the quality and quantity of the information collected meets a high and consistent standard. Key developments for the month included:

- The Project Director and Manager collaborated on researching and developing the toolkit and the research methodology for the case studies.

Upcoming work includes:

- Advice will be sought from senior researchers at the University College London on the approach and methodology for the case studies and project.

Case Studies

Case studies are to be conducted in six sites in Africa and two sites in Asia. Key developments included:

- ESAAG's CEO and ESARBICA's President agreed to invite the Accountants General and National Archivists from Kenya, Tanzania, Zambia, Malawi, Lesotho and Ghana to participate in the case studies.

Upcoming work includes:

- Follow up action to take place with key officials in potential case study countries.