International Records Management Trust

Data Integrity and Recordkeeping in the Digital Environment: New Findings in Pay and Personnel Information Management

Programme Day One
Introduction   *Chair: Graham Dominy, Director National Archives of South Africa*   9.00 Official Welcome: • Dr Pallo Jordan, *Minister of Arts and Culture* (to be confirmed)   • Dr Anne Thurston, *Director International Records Management Trust*   10.00 Tea Break   • Keynote Paper: *Records Management in the Electronic Environment*: Global view of developments in electronic recordkeeping   *Greg O'Shea, Senior Agency Specialist, Australia and former Senior Policy Officer Electronic Records National Archives of Australia and Secretary of International Council on Archives Committee on Electronic Records*   • Presentation of Case Study Findings (Justus Wamukoya, Pino Akotia, Peter Sebina and Michael Hoyle)
12.30 – 1.30 Luncheon
Country Issues   Chairs: *Joseph Rugumyamheto former Director of the Public Service Department of Tanzania, and Justus Wamukoya, Senior Lecturer, School of Information Sciences, Moi University*   1:30 Discussion   • Issues raised by paper on *Records Management in the Electronic Environment*: Global view of developments in electronic recordkeeping to the requirements of the Eastern and Southern African Region.   • Review of issues from country representatives   3.00 Tea Break   • Review of issues from country representatives continued
5.00 End of Day One
7.00 Reception

International Records Management Trust

**Data Integrity and Recordkeeping in the Digital Environment:
New Findings in Pay and Personnel Information Management**

Programme Day Two

Project Results

Chair: *Justus Wamukoya*

9.00 Start

- Documentary Film on Evidenced Based Pay and Personnel Verification in Sierra Leone

- The Relationship of Records to Accountability, Transparency and Public Sector Financial Management
  Gert Van der Linde, Lead Financial Management Specialist, Africa Division, World Bank

- Discussion

10.00 Tea Break

Presentation of Tools for Strengthening the Accuracy, Reliability and Longevity of Records as Evidence in the Electronic Environment:

- Good Practice Guidance and Indicators
  Michael Hoyle, *Project Manager/Lead Researcher, International Records Management Trust*

- Training Materials
  Peter Sebina, *Lecturer, Department of Library and Information Studies, University of Botswana*

12.30 – 1.30 Luncheon

Strategic Direction for Moving Forward

Chairs: *Joseph Rugumyamheto and Justus Wamukoya*

1:30 Discussion

- How can the need to manage records as authentic evidence in the electronic environment be introduced in regional strategy; how to take this forward in regional planning for e-government and public financial management?
- How best can good practice guidance be shared?
- How can indicators be introduced to support regional objectives?
- How can education and training in electronic records management be supported and shared to facilitate development in the region?

- Formal resolutions

5.00 End of Day Two